

GREENBELT COMMUNITY FOUNDATION
Proposal Submission Guidelines
Spring Cycle 2012

Greetings,

Thank you for your interest in the Greenbelt Community Foundation.

The Foundation's mission is to maintain, improve, and enrich the quality of life throughout our city. It promotes cooperative endeavors and projects that celebrate, respect, and build upon the legacy and ideals of Greenbelt. The Foundation is especially interested in new initiatives and specific projects that will enhance the cultural, artistic, recreational, social, or environmental vitality of Greenbelt.

The Foundation is an advised fund within the Prince George's Community Foundation, a subsidiary of the Community Foundation of the National Capital Region, Inc. which manages assets worth over \$329,000,000. Officers of the Foundation's Advisory Board are Dorrie Bates, Chair, Judy Bell, Vice Chair, Jim Fischer, Secretary and Austin Henry, Treasurer. The other board members are Jim Cohen, Barbara Havekost, Sandra Lange, Eulalie Lucas and Tom White.

The Foundation calls for project proposals two times each year, once in the spring and again in the fall, and is prepared to award grants ranging from \$500 to \$5,000 to fund projects in Greenbelt. Please note that the Foundation is primarily interested in funding projects that can be completed in one year. The Foundation will generally not grant funds for an organization's operating support unless it is directly related to a project.

Organizations that can apply for funding include non-profit corporations and not-for-profit cooperative organizations. The Foundation encourages associations or groups that do not meet these categories but are organized to pursue projects consistent with the mission of the Foundation to collaborate with an organization that does qualify.

To propose, please fill out the "Application for Funds" form and provide the requested information as clearly and completely as possible. The information you provide is the basis on which the Foundation will evaluate your proposal.

Proposals are to be sent to the Greenbelt Community Foundation, at P.O. Box 234, Greenbelt, MD 20768, no later than April 15, 2012. Complete proposals will be reviewed by the Foundation's Proposal Review Committee and decisions will be made by the full Advisory Board. Announcements will be made in June 2012 with funds available in July 2012. A final report, including accounting for the expenditure of the grant funds, is required at the conclusion of each funded project.

Questions should be e-mailed to info@greenbeltfoundation.net.